



**Data Formats: WDE-607 WISE Dropout Statistics Data Collection**  
**2007-08 Dropout Data**  
**Collection Schedule: 10/13 - 10/24/2008**

This document contains all the information needed to manage the data elements for the WDE-607 WISE Dropout Statistics report.

A summary of the information in this document is as follows:

**Data Elements**  
**Business Rules**  
**CSV format**  
**Contact Info**

**Any updates to this document will be sent out to all districts as needed.**

## Key

This page explains the code values or keys that are used on the tabs in this document.

**CODE KEYS on the Business Rules Tab:**

Violation Severity	Description
F	Fatal Error
W	Warning
T	Truncate field

Check Levels	Description
1	The error is solely with the form of that field or its content.
2	The error comes from comparing the field to the existence or value of another field in the submission.
3	The error comes from comparing the field to a list or value external to the submission.

Term	Description
Name Characters	Name characters are the characters that are valid in a person's name. These values are: Alpha, apostrophes, hyphens, spaces and the number 3.

<b>WDE-607 Student Data Elements</b>				
<b>Field #</b>	<b>Field Name</b>	<b>Length</b>	<b>Valid Values / Format Notes</b>	<b>Definitions</b>
1	DistrictID	7	A valid 7-digit district ID.	The WDE 7-digit ID for the district submitting the student's data.
2	SchoolID	7	A valid 7-digit school ID. It must be within the district identified by field #1.	The WDE 7-digit ID for the school of the student's home enrollment.
3	WISERID	8	Must conform to the rules for valid WISER IDs.	The WDE 8-digit state assigned student record identifier.
4	StudentLastName	1-25	Name characters	Student's last name
5	StudentFirstName	1-15	Name characters	Student's first name
6	StudentMiddleName	0-15	Name characters (Optional)	Student's middle name or initial
7	StudentNameSuffix	0-8	Alpha and periods (Optional)	Generation indicator i.e. Sr, Jr, III
8	StudentGradeLevel	2	07, 08, 09, 10, 11, 12	The grade for which the student is considered a dropout.
9	StudentDateOfBirth	8	YYYYMMDD	Student's date of birth
10	StudentGender	1	M, F	Student's gender
11	StudentEthnicity	1	A, B, H, I, W	A- Asian or Pacific Islander B- Black H- Hispanic I-American Indian or Alaskan Native W- White
12	StudentELL	1	Y, N	Is this student an English Language Learner (ELL)?  Is the student an English Language Learner (ELL)?  English Language Learner (ELL) Student. Any student on October 1: (i.) Who is newly enrolled in the district or who enrolled in the district after the State annual ELL assessment was given in the prior school year; and has been identified and evaluated by the district as being of limited English proficiency; or (ii.)Who is returning to the district from the previous school year; and A) Who took the State's annual ELL assessment in the prior school year and has not yet achieved the "proficiency" level (grades K-2) or the "transitional" level (grades 3-12).

<b>WDE-607 Student Data Elements</b>				
<b>Field #</b>	<b>Field Name</b>	<b>Length</b>	<b>Valid Values / Format Notes</b>	<b>Definitions</b>
13	StudentMigrant	1	Y, N	Was this student eligible to participate or did this student participate in a summer Migrant Education Program in any of the prior three years?
14	StudentLunch	1	F, N, R, S, X	F- Free Lunch Eligible N- Not Eligible for free or reduced lunches R- Reduced Price Lunch Eligible S- School provides all students free lunches (under Provision 3 of the USDA NSLP regulations) X- School does not participate in the School Lunch Program
15	StudentIDEA	1	Y, N	Does this student have an Individual Education Plan (IEP) under IDEA?
16	StudentHomeless	1	Y, N	Is this student homeless?

<b>Business Rules</b>					
<b>SRM Rule #</b>	<b>Data Element Field #</b>	<b>Severity</b>	<b>Business Rule Description</b>	<b>Detailed Description</b> This description is used on the record detail page. It may contain record specific information.	<b>Summary Description</b> This description is used on the trial summary. It cannot contain record specific information.
R5000	4-7	W,T	The field cannot exceed its <i>length</i> attribute and will be truncated.	The <i>StudentLastName</i> field exceeds its maximum allowable length of 25 character(s). This field will be truncated.	Field is too long and will be truncated
R5001	All fields except 4-7	F	The field cannot exceed its <i>length</i> attribute.	The <i>StudentGradeLevel</i> field exceeds its maximum allowable length of 2 character(s).	Field exceeds its maximum length
R5002	1-5, 8-14	F	All Student fields are required except 6 and 7.	The student record is missing the field <i>StudentDateOfBirth</i> .	Missing a required Student field
R5100	3	F	Verify the WISER ID against valid IDs maintained by WDE.	The WISER ID is not a valid WISER ID	WISER ID is not valid
R5200	8	F	Code value must be 07 through 12 (does not accept UN). Right-justified and zero-filled.	StudentGradeLevel must be one of 07, 08, 09, 10, 11, or 12	StudentGradeLevel is not valid
R5201	10	F	Code value must be either M or F (does not accept U)	StudentGender must be one of M or F.	StudentGender is not valid
R5202	11	F	Code value must be A, B, H, I, or W.	StudentEthnicity must be one of A, B, H, I or W.	StudentEthnicity is not valid
R5203	12	F	Code value must be Y or N.	StudentELL must be one of Y or N.	StudentELL is not valid
R5204	13	F	Code value must be Y or N.	StudentMigrant must be one of Y or N.	StudentMigrant is not valid
R5205	14	F	Code value must be F, R, N, S, or X.	StudentLunch must be one of F, N, R, S or X.	StudentLunch is not valid
R5300	2	F	School ID verified against list of valid schools.	The student's SchoolID does not match any of the known SchoolIDs.	SchoolID is not valid
R5302	1, 2	F	This SchoolID must be in this District.	The school is a recognized school but it is not in the district.	The school is not in the district
R5400	4, 5, 6	F	Student names may contain only alpha, spaces, hyphens, periods, apostrophes and the number three. All other special characters are rejected.	There is an invalid character in the student's name. Valid values are alphabetic characters, spaces, hyphens, periods, the number three and apostrophes.	Invalid character in student's name
R5401	7	F	Student's name suffix may be alpha and periods. All other special characters are rejected.	There is an invalid character in the student's name suffix. Valid values are alphabetic characters and periods.	Invalid character in student's name suffix
R5402	9	F	The date must match the YYYYMMDD format and be a valid date. For example: 19950230 is not valid. There was no February 30th, 1995.	The date value 10281967 is invalid. A date must be in YYYYMMDD format and be a valid date.	The date is not valid
R5403	4, 5, 6	W	Names with the number three are an unusual case. The user should be informed when a name contains this value. See R0400.	The student's name contains a "3". This is an unusual situation. Please verify the student's name.	Student's name contains a "3".
R5500	n/a	W	The total number of dropouts for a school must be less than or equal to 200.	The total number of dropouts for school 0204055 is greater than 200.	Too many dropouts for school
R5501	n/a	W	The total number of dropouts for a grade within a single school must be less than or equal to 100.	The total number of dropouts for grade 12 in school 0204055 is greater than 100.	Too many dropouts for grade
R5600	1	F	District ID of the Student does not match District of the REPORTING USER.	The user cannot process the student because the student is in a different district than the user.	User cannot process students with this DistrictID
R5700	8	W	Students in a grade that is not served by the school.	The StudentGradeLevel is not taught in the student's school.	StudentGradeLevel not taught in school
R5701	8, 9	W	Grade level age appropriateness.	The student's birth date is outside the expected range. Birth dates for grade 10 are expected to fall between 10/1/1993 and 10/1/1990.	The age of the student falls outside the expected bounds
R5702	1, 14	F	If the student is in a school in a provision 3 district the lunch code must be S. Provision 3 districts are DistrictID 0714000, 0721000, or 0738000.	The student is not marked as receiving Provision 3 Lunch (code S) but attends a Provision 3 Lunch school. All students in Provision 3 Lunch schools must be marked with code S. All schools in districts 0714000, 0721000, and 0738000 are Provision 3 Lunch schools.	Student in Provision 3 Lunch school is not marked Provision 3 Lunch.

<b>Business Rules</b>					
<b>SRM Rule #</b>	<b>Data Element Field #</b>	<b>Severity</b>	<b>Business Rule Description</b>	<b>Detailed Description</b> This description is used on the record detail page. It may contain record specific information.	<b>Summary Description</b> This description is used on the trial summary. It cannot contain record specific information.
R5703	1, 14	F	If the student has a lunch code of S they must attend a school in a Provision 3 district. Provision 3 districts are DistrictID 0714000, 0721000, or 0738000.	The student is marked as a Provision 3 Lunch student (code S) but does not attend a Provision 3 school. Only students attending a Provision 3 Lunch school can receive Provision 3 Lunches.	Student not in Provision 3 Lunch school is marked Provision 3 Lunch
R5800	3	F	The WISER ID must be unique for all students in a district - check against duplicate ID submitted in the Student file/objects	There are duplicate students in this district. There are multiple student records that have the same WISER ID and DistrictID.	Duplicate students

<b>Data Formats - CSV Submission</b>			
These are the file formats that districts will upload and download.			
<b>Field Number</b>	<b>Header Name</b>	<b>Length</b>	<b>Valid Values / Format (also see business rules)</b>
<b>file: student.csv</b>			
1	DistrictID	7	A valid district ID.
2	SchoolID	7	A valid school ID. It must be within the district identified by field #1.
3	WISERID	8	Valid WISER ID
4	StudentLastName	1-25	Name characters
5	StudentFirstName	1-15	Name characters
6	StudentMiddleName	0-15	Name characters
7	StudentNameSuffix	0-8	Alpha and periods
8	StudentGradeLevel	2	07, 08, 09, 10, 11, 12
9	StudentDateOfBirth	8	YYYYMMDD
10	StudentGender	1	M, F
11	StudentEthnicity	1	A, B, H, I, W
12	StudentELL	1-3	Y, Yes, N, No
13	StudentMigrant	1-3	Y, Yes, N, No
14	StudentLunch	1	F, N, R, S, X
15	StudentIDEA	1-3	Y, Yes, N, No
16	StudentHomeless	1-3	Y, Yes, N, No

# Data Formats - SIF Submission

This document describes the SIF objects and fields that will be used in the vertical report

## SchoolInfo

Report one SchoolInfo per school in the district.

SIF Field Used	Field #	Field Name
@RefId		
StatePrId	2	SchoolID
SchoolName		

## StudentSnapshot

Report one StudentPersonal object per Student record.

SIF Field Used	Field #	Field Name
@StudentPersonalRefId		
StatePrId	3	WISERID
Name/LastName	4	StudentLastName
Name/FirstName	5	StudentFirstName
Name/MiddleName	6	StudentMiddleName
Name/Suffix	7	StudentNameSuffix
BirthDate	9	StudentDateOfBirth
Gender	10	StudentGender
Ethnicity/@Code	11	StudentEthnicity
ELL	12	StudentELL
Migrant	13	StudentMigrant
SIF_ExtendedElements/SIF_ExtendedElement[@Name='StudentLunch']	14	StudentLunch
	15	StudentIDEA
	16	StudentHomeless

## StudentSchoolEnrollment

Report one StudentSchoolEnrollment object per Student record.

SIF Field Used	Field #	Field Name
@RefId		
@StudentPersonalRefId		
@SchoolInfoRefId		
GradeLevel	8	StudentGradeLevel

## Contact Info

## Support

- \* The WDE is committed to providing districts with the tools and information they need to make the WISE project successful. Any suggestions that could make the process better are welcomed.
- \* WDE appreciates all efforts that will make WISE a solution that works for everyone.

\* For general WISERID questions or assistance, please contact us at:

[wisetid\\_help@www.k12.wy.us](mailto:wisetid_help@www.k12.wy.us)

\* You are always welcome to contact us directly at any time. Our contact information is below.

## WISE Project Contacts

### Shadd Schutte

WISE Project Manager  
Hathaway Building, 2nd Floor  
2300 Capitol Avenue  
Cheyenne, WY 82002-0050  
Phone: 307.777.3656  
Mobile: 307.214.2491  
[email: sschut@educ.state.wy.us](mailto:sschut@educ.state.wy.us)

### Leslie Zimmerschied

WISE Data Contact  
Hathaway Building, 2nd Floor  
2300 Capitol Avenue  
Cheyenne, WY 82002-0050  
Phone: 307.777.8751  
[email: lzimme@educ.state.wy.us](mailto:lzimme@educ.state.wy.us)

### Alex Jackl

WISE Project Director  
ESP Solutions Group  
Phone: 781.370.1043  
[email: ajackl@espsg.com](mailto:ajackl@espsg.com)