



Data Formats: WDE-670 - WISE Graduates and Completers Data Collection
2007-08 Graduate and Completers Data
Collection Dates: 6/20 - 7/3/2008

This document contains all the information needed to manage the data elements for the WDE-670 report

A summary of the information in this document is as follows:

Data Elements
Business Rules
CSV format
Contact Info

Any updates to this document will be sent out to all districts as needed.

Version 4

This page explains the code values or keys that are used on the tabs in this document.

CODE KEYS on the Business Rules Tab:

Violation Severity	Description
F	Fatal Error
W	Warning
T	Truncate field

Version 4

WDE670 - Student Data Elements				
Field #	Field Name	Length	Valid Values / Format Notes	Definitions
1	DistrictID	7	A valid 7-digit district ID.	The WDE 7-digit ID for the district of the student's enrollment.
2	SchoolID	7	A valid 7-digit school ID. It must be within the district identified by field #1.	The WDE 7-digit ID for the school of the student's enrollment.
3	WISERID	8	Must conform to the rules for valid WISER IDs.	The WDE 8-digit state assigned student record identifier.
4	StudentLastName	1-25	Name characters	Student's last name
5	StudentFirstName	1-15	Name characters	Student's first name
6	StudentMiddleName	0-15	Name characters (Optional)	Student's middle name or initial
7	StudentNameSuffix	0-8	Alpha and periods (Optional)	Generation indicator i.e. Sr, Jr, III
8	StudentGradeLevel	2	12	Report students based on their current grade configurations. This should be the same grade level for which they are enrolled.
9	StudentDateOfBirth	8	YYYYMMDD	Student's date of birth
10	StudentGender	1	M, F	Student's gender
11	StudentEthnicity	1	A, B, H, I, W	A- Asian or Pacific Islander B- Black H- Hispanic I- American Indian or Alaskan Native W- White
12	StudentELL	1	Y, N	English Language Learner (ELL) Student. Any student: (i.) Who is newly enrolled in the district or who enrolled in the district after the State annual ELL assessment was given in the prior school year; and has been identified and evaluated by the district as being of limited English proficiency; or (ii.) Who is returning to the district from the previous school year; and (A) Who took the State's annual ELL assessment in the prior school year and has not yet achieved the "proficiency" level (grades K-2) or the "transitional" level (grades 3-12).
13	StudentMigrant	1	Y, N	Was this student eligible to participate or did this student participate in a summer Migrant Education Program in any of the prior three years
14	StudentLunch	1	F, N, R, S, X	F- Free Lunch Eligible N- Not Eligible for free or reduced lunches R- Reduced Price Lunch Eligible S- School provides all students free lunches (under Provision 3 of the USDA NSLP regulations) X - School does not participate in the School Lunch Program
15	StudentIDEA	1	Y, N	Does this student have an Individual Education Plan (IEP) under IDEA?
16	StudentHomeless	1	Y, N	Is this student homeless?
17	StudentGraduationAward	2	GD, OC	The type of graduation award received by the student. GD - Graduated with diploma: Did this student receive a diploma during the current school year or previous summer school? OC - Other completer: Did this student receive a certificate of attendance or other certification in lieu of a diploma during the current school year or previous summer school? Students that have received a GED are not to be counted as a Diploma recipient or Other Completer.
18	StudentOnTimeGraduationYear	4	YYYY	Initial projected on-time graduation year, assuming that a student will complete one grade per year from the beginning of ninth grade.
19	StudentGraduationDate	0 or 8	YYYYMMDD (Conditional)	Date the student officially graduates from secondary education. *Must complete if StudentGraduationAward = GD
20	StudentNationalScholarship	1	Y, N	National Scholarship: Did the diploma recipient receive at least one scholarship that is defined to be: (A) applicable to any college AND (B) open to any student in the United States (eligibility is not based on geographic location)?
21	StudentStateScholarship	1	Y, N	State Scholarship: Did the diploma recipient receive at least one scholarship that is defined to be: (A) limited to a specific college or colleges OR (B) limited to graduates in a given district or in the State of Wyoming? This includes the Hathaway Scholarship.
22	StudentCompletedCoursework	1	Y, N	Did this student complete the district defined college-bound course of study?

WDE670 - Business Rules

SRM Rule #	Data Element Field #	Severity	Business Rule Description	Detailed Description	Summary Description
R3001	1-5, 8-18, 20-22	F	All fields are required except StudentMiddleName, StudentNameSuffix, and StudentGraduationDate.	The <i>StudentGradeLevel</i> field is missing.	Missing a required field
R3002	1-3, 8-22	F	The field cannot exceed its length attribute.	The <i>StudentGradeLevel</i> field exceeds its maximum allowable length of 2 character(s).	Field exceeds its maximum length
R3003	4-7	W, T	The field cannot exceed its length attribute and will be truncated.	The <i>StudentFirstName</i> field exceeds its maximum allowable length of 15 character(s). This field will be truncated.	Field is too long and will be truncated
R3004	17, 19	F	If StudentGraduationAward is GD, StudentGraduationDate is required.	If StudentGraduationAward is GD, StudentGraduationDate is required.	Missing StudentGraduationDate
R3100	3	F	Verify the WISER ID against valid IDs maintained by WDE.	The WISER ID is not a valid WISER ID	WISER ID is not valid
R3201	8	F	Code Value must be 12.	StudentGradeLevel must be 12 for graduating and completing students.	StudentGradeLevel is not valid
R3202	10	F	Code Value must be either M or F (does not accept U).	StudentGender must be one of M or F.	StudentGender is not valid
R3203	11	F	Code Value must be A, B, H, I, or W.	StudentEthnicity must be one of A, B, H, I or W.	StudentEthnicity is not valid
R3204	12	F	Code Value must be Y or N.	StudentELL must be one of Y or N.	StudentELL is not valid
R3205	13	F	Code Value must be Y or N.	StudentMigrant must be one of Y or N.	StudentMigrant is not valid
R3206	14	F	Code Value must be F, R, N, S, or X.	StudentLunch must be one of F, R, N, S, or X.	StudentLunch is not valid
R3207	15	F	Code Value must be Y or N.	StudentIDEA must be one of Y or N.	StudentIDEA is not valid
R3208	17	F	Code Value must be GD or OC.	StudentGraduationAward must be one of GD or OC.	StudentGraduationAward is not valid
R3209	20	F	Code Value must be Y or N.	StudentNationalScholarship must be one of Y or N.	StudentNationalScholarship is not valid
R3210	21	F	Code Value must be Y or N.	StudentStateScholarship must be one of Y or N.	StudentStateScholarship is not valid
R3211	22	F	Code Value must be Y or N.	StudentCompletedCoursework must be one of Y or N.	StudentCompletedCoursework is not valid
R3212	16	F	Code Value must be Y or N.	StudentHomeless must be one of Y or N.	StudentHomeless is not valid
R3213	18	F	Year must be within 4 years of the current graduation year.	StudentOnTimeGraduationYear must be within 4 years of the current graduation year. The current graduation year is 2008.	StudentOnTimeGraduationYear is outside valid range
R3301	2	F	School ID verified against list of valid schools.	The student's SchoolID does not match any of the known SchoolIDs.	SchoolID is not valid
R3302	1, 2	F	This SchoolID must be in this District.	The school is a recognized school but it is not in the district.	The school is not in the district
R3400	9, 19	F	The date must match the YYYYMMDD format and be a valid date. For example: 19953002 is not valid. There was no February 30th, 1995.	The date value 10281967 is invalid. A date must be in YYYYMMDD format and be a valid date.	StudentDateOfBirth is not valid
R3401	4-6	F	Student names may contain only alpha, spaces, hyphens, periods, apostrophes and the number three. All other special characters are rejected.	There is an invalid character in the student's name. Valid values are alphabetic characters, spaces, hyphens, periods, the number three and apostrophes.	Invalid character in student's name
R3402	7	F	Student's name suffix may be alpha and periods. All other special characters are rejected.	There is an invalid character in the student's name suffix. Valid values are alphabetic characters and periods.	Invalid character in student's name suffix
R3403	4-6	W	Names with the number three are an unusual case. The user should be informed when a name contains this value. See R3401.	The student's name contains a "3". This is an unusual situation. Please verify the student's name.	Student's name contains a "3"
R3404	18	F	The year must be a numeric value.	StudentOnTimeGraduationYear must be a numeric value.	StudentOnTimeGraduationYear is not a numeric value
R3405	4	F	Student's last name may not contain any of the common name suffixes: Jr., Sr., II, III, or IV.	The student's last name contains one of the common name suffixes: Jr., Sr., II, III, or IV. Please use the StudentNameSuffix field to report this information.	Name suffix included with StudentLastName
R3500	n/a	F	The district must submit at least one student record.	No students were reported for the district.	No students reported
R3501	n/a	W	A school cannot report all students as being ELL.	School 2001055 reported all students as being ELL.	All students in a school are ELL
R3502	n/a	W	A school cannot report all students as being Migrant.	School 2001055 reported all students as being Migrant.	All students in a school are ELL

WDE670 - Business Rules					
SRM Rule #	Data Element Field #	Severity	Business Rule Description	Detailed Description	Summary Description
R3503	n/a	W	A school cannot report all students as being Homeless.	School 2001055 reported all students as being	All students in a school are Homeless
R3504	n/a	W	A school cannot report all students as being IDEA.	School 2001055 reported all students as being IDEA.	All students in a school are IDEA
R3600	1	F	DistrictID does not match the district of the SRM user.	The user is not authorized to submit data for DistrictID 1506000.	User cannot submit data for this district
R3700	8	W	Student is in a grade that is not served by the school.	The StudentGradeLevel is not taught in the student's school.	StudentGradeLevel not taught in school
R3701	8, 9	W	Grade level age appropriateness.	The student is enrolled in grade 12 and has a birth date of 9/1/1986. Birth dates for grade 12 are expected to fall between 10/1/1988 and 10/1/1991.	The age of the student falls outside the expected bounds
R3702	1, 14	F	If the student is in a school in a provision 3 district the lunch code must be S. Provision 3 districts are DistrictID 0714000, 0721000, or 0738000.	The student is not marked as receiving Provision 3 Lunch (code S) but attends a Provision 3 Lunch school. All students in Provision 3 Lunch schools must be marked with code S. All schools in districts 0714000, 0721000, and 0738000 are Provision 3 Lunch schools.	Student in Provision 3 Lunch school is not marked Provision 3 Lunch.
R3703	1, 14	F	If the student has a lunch code of S they must attend a school in a Provision 3 district. Provision 3 districts are DistrictID 0714000, 0721000, or 0738000.	The student is marked as a Provision 3 Lunch student (code S) but does not attend a Provision 3 school. Only students attending a Provision 3 Lunch school can receive Provision 3 Lunches.	Student not in Provision 3 Lunch school is marked Provision 3 Lunch
R3800	3	F	The WISER ID must be unique for all students in a district.	There are duplicate students in this district. There are multiple student records that have the same WISER ID and DistrictID.	Duplicate students
R3900	20	F	StudentGraduationDate must be between 7/1/2007 and 6/30/2008.	StudentGraduationDate must be between 7/1/2007 and 6/30/2008.	StudentGraduationDate outside valid range

WDE670 - CSV Data Format				
This is the file format that districts will upload and download (e.g., students.csv).				
CSV Column #	Data Element Field #	Header Name	Length	Valid Values
1	1	DistrictID	7	A valid 7-digit district ID.
2	2	SchoolID	7	A valid 7-digit school ID. It must be within the district identified by field #1.
3	3	WISERID	8	Must conform to the rules for valid WISER IDs.
4	4	StudentLastName	1-25	Name characters
5	5	StudentFirstName	1-15	Name characters
6	6	StudentMiddleName	0-15	Name characters (Optional)
7	7	StudentNameSuffix	0-8	Alpha and periods (Optional)
8	8	StudentGradeLevel	2	12
9	9	StudentDateOfBirth	8	YYYYMMDD
10	10	StudentGender	1	M, F
11	11	StudentEthnicity	1	A, B, H, I, W
12	12	StudentELL	1-3	Y, N
13	13	StudentMigrant	1-3	Y, N
14	14	StudentLunch	1	F, N, R, S, X
15	15	StudentIDEA	1-3	Y, N
16	16	StudentHomeless	1-3	Y, N
17	17	StudentGraduationAward	2	GD, OC
18	18	StudentOnTimeGraduationYear	4	YYYY
19	19	StudentGraduationDate	8	YYYYMMDD (Conditional)
20	20	StudentNationalScholarship	1-3	Y, N
21	21	StudentStateScholarship	1-3	Y, N
22	22	StudentCompletedCoursework	1-3	Y, N

WDE670 - Data Formats - SIF Submission

Coming soon!

Version 4

WDE670 - Contact Info

Support

- * The WDE is committed to providing districts with the tools and information they need to make the WISE project successful. Any suggestions that could make the process better are welcomed.
- * WDE appreciates all efforts that will make WISE a solution that works for everyone.

* For general WISERID questions or assistance, please contact us at:

wisetid_help@www.k12.wy.us

* You are always welcome to contact us directly at any time. Our contact information is below.

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