

WDE607 –WISE Dropout Statistics

Data Collection Training
September 24, 2008



Introduction

Agenda

1. Important Dates
2. Overview of Collection
3. State Report Manager
4. Data Submission Process
5. Collection Changes
6. Data Elements
7. FAQs
8. Contact Information

Important Dates

Collection window on SRM:

October 13 to October 24, 2008

Collection due date:

October 24, 2008 5:00 PM

WDE recommends that your data should be loaded no later than October 22, 2008 to give you time to clean up errors BEFORE the due date.

Overview of Collection

Overview of Collection

<http://www.k12.wy.us/wise>

Please print the Guidebook, Data Elements, and Business Rules before starting to compile your data.

Overview of Collection

The WDE607 collects statistics on students who have dropped out of school. The information collected on the WDE607 is necessary for reporting at both the state and federal levels. Specifically, dropout statistics are utilized in the graduation rate calculation, which is an indicator for the No Child Left Behind (NCLB) legislation.

State Report Manager (SRM)

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The SRM is part of the Wyoming Integrated Statewide Education (WISE) Data System.

Look for more collections to migrate to the WISE data system over next few years.

http://www.k12.wy.us/WISE/document/WYOMING_SRM_062807_v3.pdf

State Report Manager (SRM)

The SRM helps reduce the number of critical errors. It will identify any potential data entry issues, invalid values, and/or missing data. Any errors must first be corrected before the SRM will allow the user to send data to the WDE.

Each district has a single username and password for SRM login. Coordination is essential.

Data Submission Process

Data Submission Process

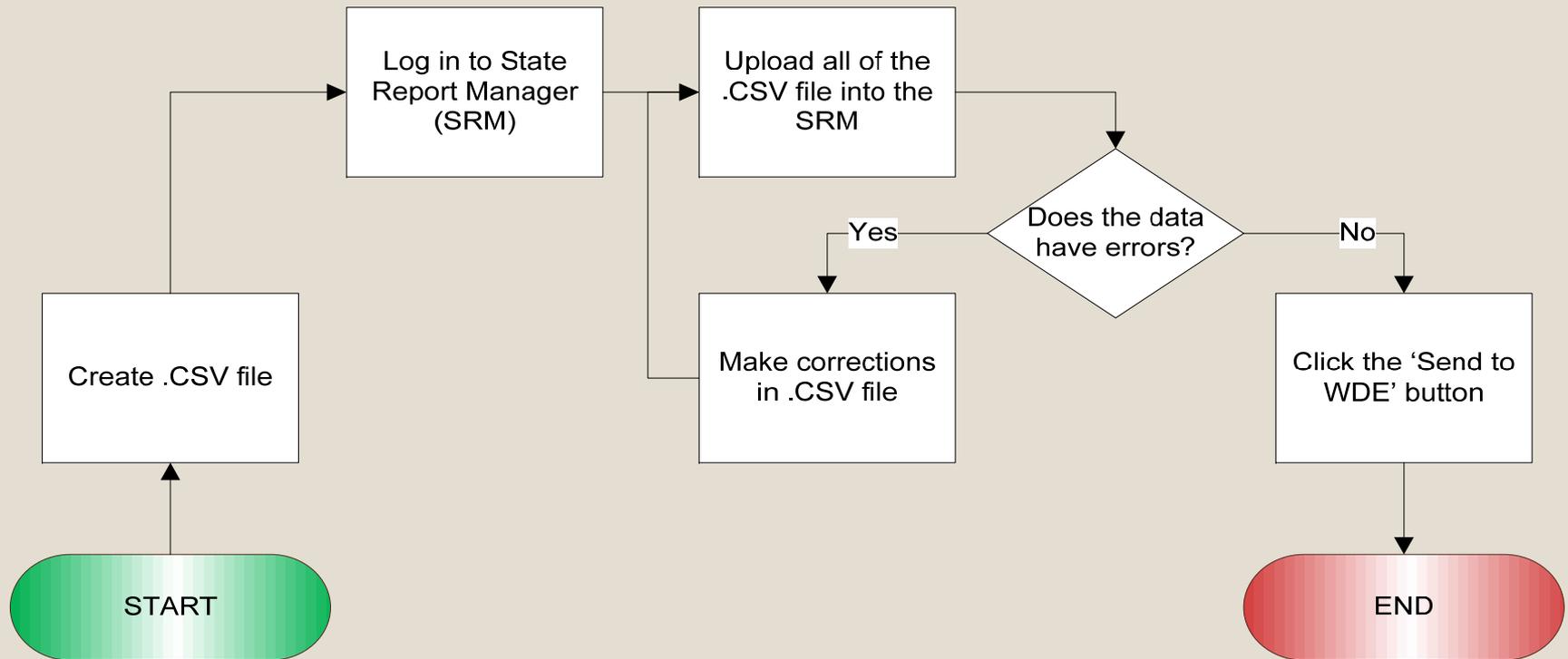
1. Login to the SRM
2. Upload .csv files
3. Check for Errors and Warnings
4. Make Corrections
5. Upload new .csv files
6. Once all errors have been corrected, the "Send to WDE" button will turn blue.

Data Submission Process

After clicking the "Send to WDE" button, the data will be sent to the WDE. The content will be verified by WDE.

If any errors or questions persist in the data, the Data Collection Steward will contact each district for clarification.

Data Submission Process



Collection Changes

Collection Changes

New Data Elements:

StudentIDEA

StudentHomeless

Collection Changes

StudentIDEA

Does this student have an Individual Education Plan (IEP) under Individuals with Disabilities Education Act?

Collection Changes

StudentHomeless

Is this student homeless?

“Homeless Children and Youths” are defined as individuals who lack a fixed, regular, and adequate nighttime residence.

Data Elements

Data Elements

16 total data elements

- 14 required elements
- 2 optional elements

Data Elements

DistrictID

- Required element
- WDE assigned ID for the submitting district
- Must be 7 characters

Data Elements

SchoolID

- Required element
- WDE assigned ID for the submitting school
- Must be 7 characters

Data Elements

WISERID

- Required element
- WDE assigned ID for the student
- Must be 8 characters
- Must conform to the rules for valid WISER IDs.

Data Elements

StudentLastName

- Required element
- Student's last name, excluding suffix
- Up to 25 characters long
- It is recommended that you use full legal student names

Data Elements

StudentFirstName

- Required element
- Student's first name
- Up to 15 characters long
- It is recommended that you use full legal student names

Data Elements

StudentMiddleName

- Optional element
- Student's middle name
- Up to 15 characters long
- It is recommended that you use full legal student names

Data Elements

StudentNameSuffix

- Optional element
- Generation indicator
- Up to 8 characters long - Sr., Jr.
- Do not put this in the last name field

Data Elements

StudentGradeLevel

- Required element
- The grade for which the student is considered a dropout
- Must be 2 characters
 - 07, 08, 09, 10, 11, or 12

Data Elements

StudentDateOfBirth

- Required element
- Student's date of birth
- Must be 8 characters
 - YYYYMMDD – EX: 19890927

Data Elements

StudentGender

- Required element
- Student's gender
- Must be 1 character
 - M or F

Data Elements

StudentEthnicity

- Required element
- Student's ethnicity
- Must be 1 character
 - A, B, H, I, W

Data Elements

StudentELL

- Required element
- Is this student an English Language Learner (ELL)?
- Must be 1 character
 - Y or N

Data Elements

StudentMigrant

- Required element
- Was this student eligible to participate or did this student participate in a summer Migrant Education Program in any of the prior three years?
- Must be 1 character
 - Y or N

Data Elements

StudentLunch

- Required element
- What is this student's status in the National School Lunch Program?
- Must be 1 character: F, N, R, S, X
- No district should report "S" for 2008-09.
 - There are no Provision 3 schools this year.

Data Elements

StudentIDEA

- Required element
- Does this student have an Individual Education Plan (IEP) under IDEA?
- Must be 1 character
 - Y, N

Data Elements

StudentHomeless

- Required element
- Is this student homeless?
- Must be 1 character
- Y, N

Data Elements

StudentHomeless

Defined as student who lacks a fixed, regular, and adequate nighttime residence, and includes:

1. students who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; are abandoned in hospitals; or are awaiting foster care placement,

Data Elements

StudentHomeless

2. students who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings ,
3. students who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and
4. Migratory students who qualify as homeless for the purposes of this subtitle because they are living in circumstances described in (1) through (3) above.

Frequently Asked Questions

Content Questions

Q: Are students who exceed the age requirements considered to be dropouts?

A: Yes.

Content Questions

Q: Are those students who are enrolled in a GED test preparation program or have passed the GED test considered to be dropouts?

A: Yes.

Content Questions

Q: If a student enrolled in a branch of the US Armed Services, would he/she be considered a dropout?

A: Yes.

Content Questions

Q: If a student only attends summer school, is he/she considered a dropout?

A: No.

Content Questions

Q: If a student joins the Job Corps, is he/she considered a dropout?

A: No.

Content Questions

Q: If a student joins the Wyoming Youth ChalleNGe, is he/she considered a drop out?

A: Yes.

Submission Questions

Q: Who do I contact if I need a WISERID?

A: Your district's WISE Coordinator

Submission Questions

Q: How will I know when I can send the data to WDE?

A: You have corrected all errors and the "Send to WDE" button will turn blue.

Submission Questions

Q: What do I do if I am having a problem with my SIS during the collection?

A: You will need to call your SIS's help desk and report the problem. After you have received a reference number or ticket number, please send that number to Leslie. The WDE will follow up on your problem to help ensure that the problem is resolved.

Submission Questions

Q: I received an error on my headers. What does that mean?

A: The headers in your .CSV file are either out of order or spelled incorrectly. Please contact Leslie to help you fix them.

Other Questions?

WDE607 Contacts

WDE607 Contacts

1. Data Steward and Submission Contact

Leslie Zimmerschied

307-777-8751

2. WISE Project Manager

Shadd Schutte

307-777-3656

Thank you for attending!
