

# WDE600 WISE Attendance & Membership

- Data Collection Training
- May 13, 2009

# Agenda

- Technical
  - Collection Documents
  - Overview of Data Collection
  - Collection Changes
  - Data Elements
  - Business Rules
  - Data Submission Process
  - Downloadable Reports
  - Questions
- Content
  - Converting D. E. Student Milestone Data
  - Contact Information
  - Questions

# Collection Documents



- <http://www.k12.wy.us/>
  - Data Elements and Business Rules
  - Collection Guidebook
  - Slides from today's presentation
- <http://tcs.video.k12.wy.us/tcs>
  - Recording of this presentation

# Overview of Data Collection

- **WDE600**
  - The WDE-600 is the official collection for student-level attendance, membership, and unexcused absence data. This data is used in the Wyoming education resource block grant model. The data is also used in a variety of federal reports.



# Important Dates

**Collection Opens**

**June 1, 2009**

**Collection Closes**

**June 15, 2009**

# Collection Changes

- There are no changes to the collection this year.

# Data Elements

- Required Elements
  - DistrictID
  - SchoolID
  - WISERID
  - StudentLastName
  - StudentFirstName
  - StudentGradeLevel
  - StudentDateOfBirth
  - StudentGender
  - StudentEthnicity
  - StudentAggregateAttendance
  - StudentAggregateMembership
  - StudentAggregateUnexcusedAbsence

# Data Elements

- Optional Elements
  - StudentMiddleName
  - StudentNameSuffix

# Business Rules

- Business rules are a set of validations to ensure data are accurate
- Available online at:  
<http://www.k12.wy.us/wise/>

# State Report Manager

- Part of the Wyoming Integrated Statewide Education (WISE) Data System
- Efficient
- Consistent
- Secure

# Data Submission Process

- Compile Data
- SRM Trial
- Correct Errors
- Review Warnings
- Certify
- Coordinate with Data Steward for final validations

# Fix Errors in SIS

- Correct errors in your district's SIS
  - Reduce number of errors in the future
  - Reduce amount of time to submit future collections

# Downloadable Reports

- What is available?
  - Student Roster by School
  - Violations by School
  - ADA/ADM
- What is the need?
  - Accuracy
  - Completeness
  - Sensibility
  - Populate the WDEI00



Logout:

Home > Trials for WDE600 June 2009 Attendance and Membership

New Trial

Latest Trial

Generated: 08-30-2007 8:13am

Save Download Revalidate Send to WDE Delete



Errors (1)  
Warnings (0)



Records (0)



Reports



Submitted Trial: This state report has not yet been sent to WDE.

EXAMPLE ONLY



Logout: Ann-Marie Trujillo

[Home](#) > Trials for WDE600 June 2009 Attendance and Membership

Generated 09-10-2007 2:06pm.

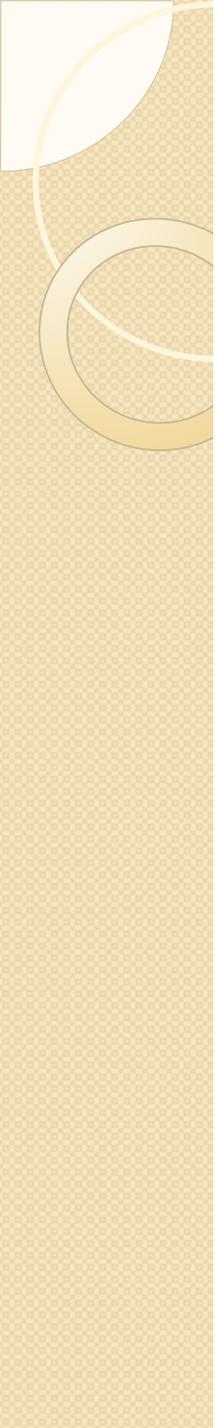
Records	Violations	Reports
<a href="#">Student</a>	Error <a href="#">1</a> WISERID	<a href="#">Student Roster by School (PDF)</a> <a href="#">Violations by School (PDF)</a> <a href="#">ADA/ADM (Excel)</a>



**EXAMPLE ONLY**

# Questions?

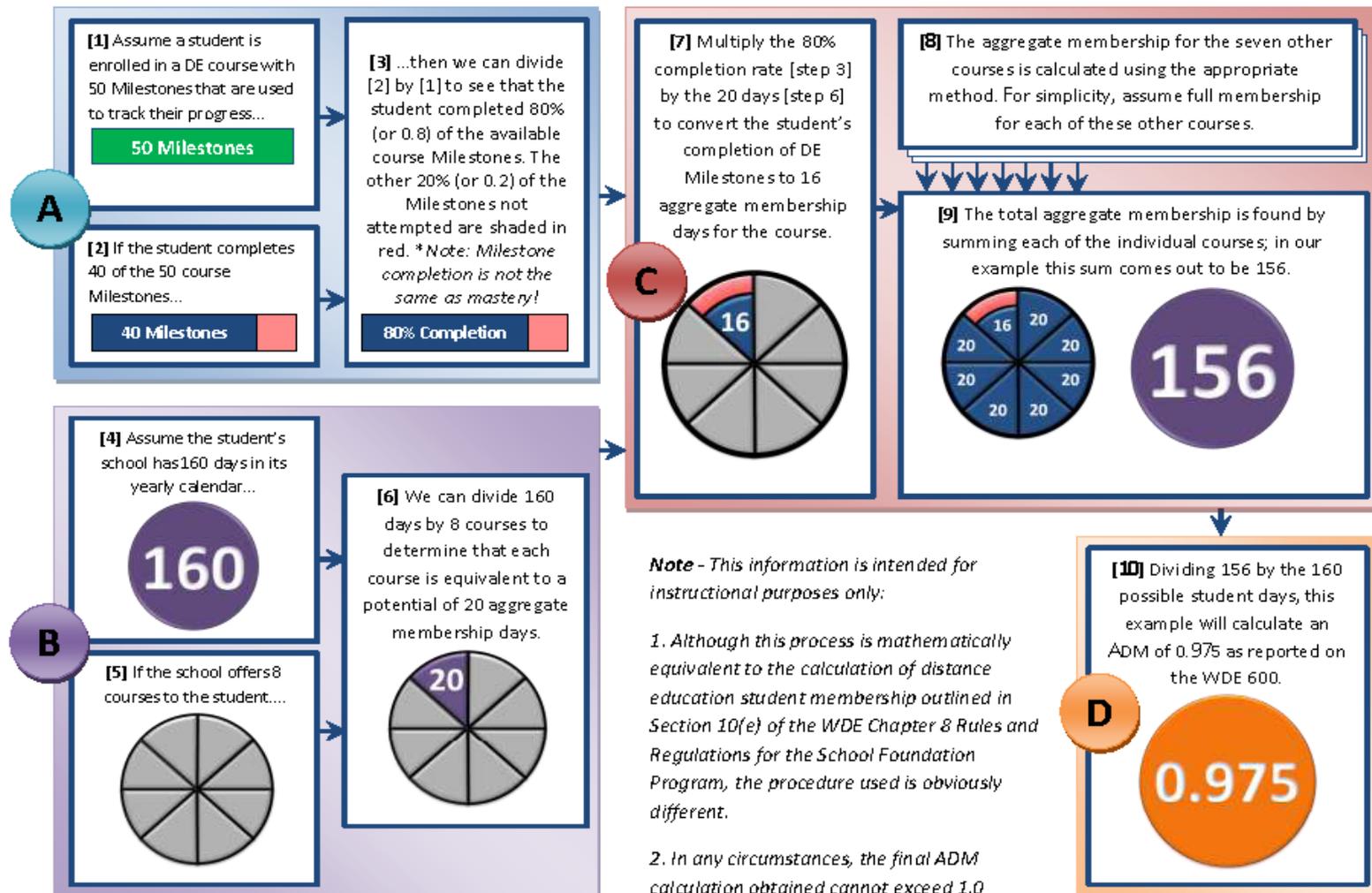
- Don't want to ask over the WEN?  
Contact us after the training.



# Content

- **Converting Distance Education Student Milestone Data**

## Understanding the Calculation of Average Daily Membership (ADM) Involving Distance Education Courses





Microsoft Excel window: wde591 with Pivot Table VM 2009-05-06 BLANK SB.xls [Compatibility Mode]

Worksheet: Sum of Aggregate Days

**Supplemental Information: Aggregate Days by Student and School**

**This worksheet is optional and not a requirement of the Distance Education Milestone Report.**

The Pivot Table below must be refreshed upon initial entry or changes to data in sheets "WDE-591" or "Supplemental 1" by right clicking on the cell labeled "Sum of Aggregate Days" and selecting "Refresh"

5	Sum of Aggregate Days		
6	WISER ID	School ID	Total
7			
8			
9			
10			
11			

Taskbar: WDE-591, Instructions, Supplemental 1, Supplemental 2

# Questions?

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Contact us after the training.

# WDE600 Contacts

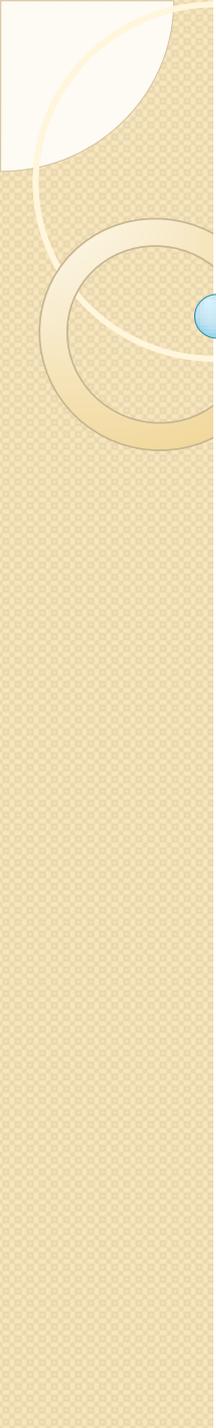
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# Distance Education Contacts

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# Survey

- <https://fusion.edu.wyoming.gov/Login/Web/Pages/Survey/Survey.aspx?Code=128866350564095764>



**Thank you for attending!**