

# WDE684B - WISE Teacher/Course/Student Enrollment Spring 2011-2012 School Year



**MARCH 13, 2012  
2:00PM  
DATA COLLECTION TRAINING**



**Cindy Hill, Superintendent of Public Instruction**



**Wyoming  
Department of  
Education**

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The complex block contains the Wyoming State Seal on the left, which depicts a Native American on horseback, a pioneer, and a miner. To the right of the seal is the name of the Superintendent of Public Instruction, the name of the Wyoming Department of Education, and the department's address, phone numbers, and website.

# Agenda



- **2012-13 Changes to the WDE684**
- **Authority & Overview**
  - Dates & Documentation
- **Highlighted Data Elements for Review**
  - WISER ID Assignment
  - Legal Name Reporting
  - ELL & Immigrant Status
  - Concurrent Enrollment Reporting
- **WDE684 Contact Information**
- **Questions?**

# 2012-13 Changes to the WDE684



- A WEN meeting has been scheduled for May 15, 2012 to discuss changes to the WDE684 for the 2012-13 school year, and the concerns these changes are causing the districts.
- A Sups Memo will be released in April with details.
- Please feel free to forward suggested topics of discussion to Brian Wuerth at [brian.wuerth@wyo.gov](mailto:brian.wuerth@wyo.gov)

# WDE684 Authority & Overview



# WDE684 Authority



**The WDE684 is Wyoming's authoritative collection of student-level demographics and course information**

- Enrolled Act #50 of 1990
- W.S. § 21-2-304(a)(v)
- W.S. § 21-2-203
- W.S. § 21-13-307(a)(iv)
- Title I, Part A of the Elementary and Secondary Education Act of 1965 (ESEA), as amended by the No Child Left Behind Act of 2001 (NCLB).

# Overview Information



- **These data are utilized in identification of At-Risk students for use in the Wyoming Education Resource Block Model, Bridges Summer School Grant Program and AYP determinations.**
- **Teacher/Course/Student data are also utilized in the PAWS and Class Size Reporting.**
- **The End of Year data will also be used in Graduation Rate calculations.**

# Overview Information



- **On each of the three WDE684 collections, all 2011-12 student enrollment records between the beginning of the school year and the collection date are to be submitted, including records for students exiting prior to a collection date. As a result, it will be likely for multiple records per student to be reported.**

# WDE684 Collection Dates



- **Collection Window**
  - March 23 thru April 6, 2012
- **Due Date**
  - April 6, 2012 by 5:00 p.m.
- **Note: WDE recommends that your district run your first trial before April 2<sup>nd</sup> to give you time to clean up any errors BEFORE the due date.**

# Documentation Available



- **WDE684 – Guidebook, Data elements and rules**
  - Located on the WISE website:  
<http://portals.edu.wyoming.gov/WISE/>

# Questions?



**ANY HOT TOPICS TO DISCUSS?**

# Highlighted Data Elements for Review



- **WISER ID Assignment**
- **Legal Name Reporting**
- **ELL & Immigrant Status**
- **Concurrent Enrollment Reporting**

# WISER ID ASSIGNMENT



- When using the Record Locator to assign WISER ID's, assure that all near match records are resolved.
- The assignment of multiple WISER ID's to the same student is resulting in additional time and effort from both the districts and the state.
- Affects the integrity of longitudinal data for students, which could effect grad rates, dropout rates, PAWS, 16:1, etc.

# Legal Name Reporting



- All student names within the State Registration System and WDE data collections are required to be entered as they appear on Birth Certificate and/or Legal Presence documents.
- The WDE does not collect or store these documents. It is the responsibility of the school district to accurately enter the data into the State Registration System.

# Legal Name Reporting



- **The following forms of identification may be used as proof of Legal Name:**
  - United States Birth Certificate (certified copy from state or local vital statistics office)
  - Identification card issued by the governing body of a United States Bureau of Indian Affairs Recognized Tribe in the United States of America.
  - USCIS American Indian Card
  - Birth Certificate or passport issued from a US Territory
  - US Passport
  - Certificate of Naturalization or Citizenship
  - Permanent Resident Card (Green Card)
  - A U.S. city, county or state court-issued adoption decree

# Legal Name Reporting



- Beginning with EOY 2011-12 School Year, the WDE684 will require Student First Name and Student Last Name fields to match SRS
- Will produce a fatal error!!
- Utilize “Nickname” or similar field in districts SIS
- Incorporation of numerous collections into the WDE684 requires that names match to assure that the correct student is being reported on.
- Must be assured that SPED file is attached to the correct student.

# ELL Reporting



- **StudentELL**
- **The definition of an ELL student is as follows:**
  - Any student who:
    - 1. Is newly enrolled in the district or enrolled in the district after the state annual ELP assessment, ACCESS for ELLs, was given in the prior school year; and has been identified and evaluated by the district as being an Active ELL through the use of an ELP screening assessment; or
    - 2. Is returning to the district from the previous school year; and took the state’s annual ELP assessment in the prior school year and has not yet achieved the “proficiency” level.

# ELL Reporting



- **StudentELL**
  - Required element
- **Is this student an English Language Learner? (Y) Yes, (N) No, or (R) Refused.**
  - A student who meets the above qualifications, but whose parent/guardian refuses services should be reported as “R”. The value “R” should only be used for students who have been identified as needing services; it should not be used for students who have not yet been evaluated.

# ELL Monitoring Reporting



- **Student ELL Monitoring**

- Conditional element
- Is this student in year 1 or year 2 ELL monitoring?
- Must be 1 character – 1, 2
  - ✦ 1 – Former ELL student, Year 1 ELL monitoring
  - ✦ 2 – Former ELL student, Year 2 ELL monitoring
- Once an ELL student has achieved the “proficiency” or “transitional” level on Wyoming’s English Language Assessment, they are required to be monitored for 2 years.

# ELL Monitoring Reporting



- **Student ELL Monitoring**

- In keeping with the Active ELL definition for federal funding and reporting, students are no longer “Active ELL students” for these primary purposes once they reach the proficiency on the ACCESS for ELLs. It follows from this federal definition that if Student ELL Monitoring is submitted with a value of 1 or 2 (the only allowable values), the Student ELL field must be N for this same student.

# Immigrant Status



- **To be counted as Immigrant**
  - Student is age 3-21
  - Student was not born in any state within the United States – includes Puerto Rico and Washington D.C.
  - Student has not attended one or more schools in the U.S. for more than three full academic years.
- **Children born overseas to U.S. military personnel are considered Immigrants.**
- **Foreign Exchange students are considered Immigrant.**

# Concurrent Enrollment Reporting



- **Difference between Concurrent Enrollment on WDE684 and what's reported on the WDE713:**
  - Traditional concurrent enrollments will continue to be reported on the WDE684.
  - WDE713 Post-Secondary Enrollment Options records are for students concurrently enrolled in a college course and receiving BOTH high school and college credit.
  - Post-Secondary Enrollments are defined in W.S. 21-20-201
  - <http://legisweb.state.wy.us/statutes/statutes.aspx?file=titles/Title21/T21CH20AR2.htm>

# Questions?



# Contact Information



- Distance Education Handbook:  
[http://www.wyomingswitchboard.net/Docs/WSNR\\_DHB.pdf](http://www.wyomingswitchboard.net/Docs/WSNR_DHB.pdf)
- Scott Bullock ([scott.bullock@wyo.gov](mailto:scott.bullock@wyo.gov)), 777-7418)  
or
- Lachelle Brant ([lachelle.brant@wyo.gov](mailto:lachelle.brant@wyo.gov)), 777-3679)

# Contact Information



- **WDE684 Questions:**
  - Brian Wuerth
  - 307-777-6748
  - [Brian.wuerth@educ.state.wy.us](mailto:Brian.wuerth@educ.state.wy.us)

# Thank you for attending!



**ANY FINAL QUESTIONS BEFORE WE SIGN  
OFF?**