

# Section File Data Elements



- The Fall 2012 WDE684 Section File data elements.
- For additional information regarding section information for your district, please consult your curriculum coordinator.
- Classes on Federal Data Elements will be available at Summer Camp.
- Summer Camp information is available at the following link:
- [http://edu.wyoming.gov/Programs/2012\\_Summer\\_Camp.aspx](http://edu.wyoming.gov/Programs/2012_Summer_Camp.aspx)

# Section File Data Elements



## Section File Data Elements

- LocalSectionID
- WISERID
- ProviderID
- LocalCourseID
- LocalCourseName
- MediumOfInstruction
- InstructionLevel
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- TeacherLastName
- TeacherFirstName
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- SchoolID
- DistrictID
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# LocalSectionID



- **Legislative Authority for LocalSectionID**
  - School District Data Collection and Funding Model, W.S. 21-2-203(c)(ii)(C); Wyoming Accountability in Education Act, W.S. 21-2-204; Student to Teacher Ratio, W.S. 21-13-307 (students in grades K-3)
- **What is the locally used identification for this section?**
  - This field can be up to 32 characters long.

# WISERID



- **Legislative Authority for WISERID**
  - School District Data Collection and Funding Model, W.S. 21-2-203(c)(ii)(C); Wyoming Accountability in Education Act, W.S. 21-2-204; Student to Teacher Ratio, W.S. 21-13-307 (students in grades K-3)
- **What is the students WISERID?**
- **This is the Wyoming Dept of Education 8-digit state assigned student record identifier for the student. The WISERID will be validated at the point of submission to ensure it is an active identification number. It will be verified against the State Registration System (SRS).**

# ProviderID



- **Legislative Authority for ProviderID**
  - School District Data Collection and Funding Model, W.S. 21-2-203(c)(ii)(C); Wyoming Accountability in Education Act, W.S. 21-2-204; Student to Teacher Ratio, W.S. 21-13-307 (students in grades K-3); Wyoming Postsecondary Education Options, W.S. 21-20-201.
- **What is the WDE assigned 8-digit identification number for the institution providing the course?**
  - The institution providing the course can be, but is not limited to, Wyoming community colleges, Wyoming 4-year colleges, out of state providers, etc.
  - If the institution providing the course does not have a ProviderID, please contact Brian Wuerth for assistance.
- **This element will be used to determine if a student is participating in a Post Secondary Enrollment program.**
  - When the ProviderID is different from the SchoolID reported in the Student File, the student will be identified as participating in a Post Secondary Enrollment program.

# LocalCourseID



- **Legislative Authority for LocalCourseID**
  - School District Data Collection and Funding Model, W.S. 21-2-203(c)(ii)(C); Wyoming Accountability in Education Act, W.S. 21-2-204; Student to Teacher Ratio, W.S. 21-13-307 (students in grades K-3)
- **What is the locally used identification number for this course?**
  - This field can be up to 38 characters long.

# LocalCourseName



- **Legislative Authority for LocalCourseName**
  - School District Data Collection and Funding Model, W.S. 21-2-203(c)(ii)(C); Wyoming Accountability in Education Act, W.S. 21-2-204; Student to Teacher Ratio, W.S. 21-13-307 (students in grades K-3)
- **What is the locally used name for this course?**
  - This field is optional.
  - This field can be up to 50 characters long.

# MediumOfInstruction



- **Legislative Authority for MediumOfInstruction**
  - School District Data Collection and Funding Model, W.S. 21-2-203(c)(ii)(C); Wyoming Accountability in Education Act, W.S. 21-2-204; Student to Teacher Ratio, W.S. 21-13-307 (students in grades K-3); Wyoming Postsecondary Education Options, W.S. 21-20-201; Distance Education, W.S. 21-13-330.
- **What is the MediumOfInstruction for this course?**
  - Medium of Instruction is the media through which teachers provide instruction to students, and students and teachers communicate about instructional matters.
- **TB – Technology-based instruction in the classroom**
  - Instruction based on student response to educational software or other computer program-based materials in the classroom. The teacher is not separated from the student by time and/or location.
- **CI – Correspondence Instruction**
  - Instruction which provides for the systematic exchange of materials between teacher and student by mail. Correspondence Instruction is considered part of the Distance Education program and will require Milestones.

# MediumOfInstruction (Cont.)



- **FF – Face-to-face instruction**
  - Instruction by one or more teachers physically present (e.g., by a single teacher or by a team of two or more teachers). This is the traditional classroom.
- **DE – Distance Education**
  - Instruction in which students and teachers are separated by time and/or location and interact through the use of computers and/or telecommunications technologies. This includes web-based interactive telecommunications and interactive videoconferencing.
- **CB – Center-based instruction**
  - Instruction provided through a set of self-teaching materials generally focused on a single objective completed by a student or group of students in a specified location usually inside the classroom.

# MediumOfInstruction (Cont.)



- **IS – Independent Study**
  - Self-study, under the guidance of one or more teachers and involving a variety of resources both inside and outside of the classroom, in which the student has a role in selecting what is studied.
- **IN – Internship**
  - Instruction provided through direct supervised participation in an occupation in which the student gains practical work-related experience.

# InstructionLevel



- **Legislative authority for InstructionLevel**
  - School District Data Collection and Funding Model, W.S. 21-2-203(c)(ii)(C); Wyoming Accountability in Education Act, W.S. 21-2-204; Student to Teacher Ratio, W.S. 21-13-307 (students in grades K-3)
- **What is the InstructionLevel of this course?**
  - InstructionLevel is an indication of the general nature and difficulty of instruction provided throughout a course.
- **RM – Remedial**
  - A course offered for the improvement of any particular deficiency, including a deficiency in content previously taught but not learned.

# InstructionLevel (Cont.)



- **SE – Special Education**

- A course that adopts the curriculum, materials, or instruction for students identified as needing special education. This may include instruction for students with any of the following: autism, deaf-blindness, hearing impairment, mental retardation, multiple disabilities, orthopedic impairment, serious emotional disturbance, specific learning disability, speech or language impairment, traumatic brain injury, visual impairment, developmental delay, and other health impairments.

- **BA – Basic**

- A course focusing primarily on skills development, including literacy in language, mathematics, life and physical sciences, and social sciences and history.

# InstructionLevel (Cont.)



- **GE – General**
  - A course providing instruction (in a given subject matter area) that focuses primarily on general concepts for the appropriate grade level.
- **HL – Honors Level**
  - An advanced level course designed for students who have earned honors status according to educational requirements.
- **GT – Gifted & Talented**
  - An advanced level course designed primarily for students who have qualified for and enrolled in a school, educational institution, or district gifted and talented program.

# InstructionLevel (Cont.)



- **IB – International Baccalaureate**
  - A program of study, sponsored and designed by the International Baccalaureate Organization (IBO), that leads to examinations and meets the needs of secondary school students between the ages of 16 and 19 years. Designed as a comprehensive two-year curriculum that allows its graduates to fulfill requirements of various national education systems, the diploma model is based on the pattern of no single country but incorporates elements of several. The program is available in English, French and Spanish. In addition to the diploma program mentioned above, the IBO also offers programs for students between the age of 3 and the age of 16.

# InstructionLevel (Cont.)



- **AP – Advanced Placement**
  - An advanced, college-level course designed for students who achieve a specified level of academic performance. Upon successful completion of the course and a standardized Advanced Placement examination, a student may receive college credit.
- **CL – College Level**
  - A course, often taken at or in conjunction with a postsecondary institution, which contains instruction equivalent to a college-level course and for which a student may get college credit(s).
- **HS – Accepted as a high school equivalent**
  - A secondary-level course offered at an education institution other than a secondary school (such as adult learning center or a community college) or through correspondence or distance learning.

# InstructionLevel (Cont.)



- **EL – English Language Learner**
  - An instruction course in which a limited English proficient child is paced for the purpose of developing and attaining English proficiency, while meeting challenging State academic content and student academic achievement standards, as required by section 1111(b)(1); and that may make instructional use of both English and a child's native language to enable the child to develop and attain English proficiency, and may include the participation of English proficient children if such course is designed to enable all participating children to become proficient in English and a second language.

# Milestones



- **Legislative Authority for Milestones**
  - School District Data Collection and Funding Model, W.S. 21-2-203(c)(ii)(C); Wyoming Accountability in Education Act, W.S. 21-2-204; Student to Teacher Ratio, W.S. 21-13-307 (students in grades K-3); Wyoming Postsecondary Education Options, W.S. 21-20-201; Distance Education, W.S. 21-13-330.
- **What are the number of Milestones for this course?**
  - Conditional Element
  - Only complete this element if MediumOfInstruction is:
    - ✦ DE – Distance Education
    - ✦ CI – Correspondence Instruction
  - Must be a number between 1 and 9999
  - Additional guidance on Milestones and Distance Education:
    - ✦ Scott Bullock      307-777-7418      [scott.bullock@wyo.gov](mailto:scott.bullock@wyo.gov)
    - ✦ Lachelle Brant      307-777-3679      [lachelle.brant@wyo.gov](mailto:lachelle.brant@wyo.gov)

# MilestonesComplete



- **Legislative Authority for MilestonesComplete**
  - School District Data Collection and Funding Model, W.S. 21-2-203(c)(ii)(C); Wyoming Accountability in Education Act, W.S. 21-2-204; Student to Teacher Ratio, W.S. 21-13-307 (students in grades K-3); Wyoming Postsecondary Education Options, W.S. 21-20-201; Distance Education, W.S. 21-13-330.
- **What are the number of Milestones this student has completed for this course?**
  - Conditional Element
  - Only complete this element if Milestones has a value, and if MediumOfInstruction is DE or CI
  - MilestonesComplete must always be less than or equal to Milestones
  - Must be a number between 1 and 9999
- **If the course spans the snapshot date, report the value the student had on the snapshot date. If a student has exited, report the value the student had on their last day.**

# WISEStaffID



- **Legislative Authority for WISEStaffID**
  - School District Data Collection and Funding Model, W.S. 21-2-203(c)(ii)(C); Wyoming Accountability in Education Act, W.S. 21-2-204; Student to Teacher Ratio, W.S. 21-13-307 (students in grades K-3)
  
- **What is the WISE Staff ID for the teacher of this section?**
  - This is the WDE assigned 7-digit assigned staff record identifier.
  - If the teacher does not have a WISE Staff ID number contact:
    - ✦ **Stephanie Dillmon**
    - ✦ **307-777-6391**
    - ✦ **[stephanie.dillmon1@wyo.gov](mailto:stephanie.dillmon1@wyo.gov)**

# TeacherLastName, TeacherFirstName, and TeacherMiddleName



- **Legislative Authority for Teacher Name Elements**
  - School District Data Collection and Funding Model, W.S. 21-2-203(c)(ii)(C); Wyoming Accountability in Education Act, W.S. 21-2-204; Student to Teacher Ratio, W.S. 21-13-307 (students in grades K-3)
- **What is the legal last name, first name, and middle name for the teacher of this section**
- **Middle name is optional but please complete the field if possible**
- **For questions regarding legal name please refer to the Student Legal Name documents available on the WISE site at the following link:**
  - <http://portals.edu.wyoming.gov/wise/>

# SchoolID



- **Legislative Authority for SchoolID**
  - School District Data Collection and Funding Model, W.S. 21-2-203(c)(ii)(C); Wyoming Accountability in Education Act, W.S. 21-2-204; Student to Teacher Ratio, W.S. 21-13-307 (students in grades K-3)
- **What is the WDE 7-digit assigned ID for the school where this course is taught?**
  - For questions regarding a school's 7-digit ID contact:
    - ✦ Brian Wuerth
    - ✦ 307-777-6748
    - ✦ [Brian.wuerth@wyo.gov](mailto:Brian.wuerth@wyo.gov)

# DistrictID



- **Legislative Authority for DistrictID**
  - School District Data Collection and Funding Model, W.S. 21-2-203(c)(ii)(C); Wyoming Accountability in Education Act, W.S. 21-2-204; Student to Teacher Ratio, W.S. 21-13-307 (students in grades K-3)
- **What is the WDE 7-digit assigned ID for the district where this course is taught?**
  - For questions regarding a district's 7-digit ID contact:
    - ✦ Brian Wuerth
    - ✦ 307-777-6748
    - ✦ [Brian.wuerth@wyo.gov](mailto:Brian.wuerth@wyo.gov)

# SectionEntryDate



- **Legislative Authority for SectionEntryDate**
  - School District Data Collection and Funding Model, W.S. 21-2-203(c)(ii)(C); Wyoming Accountability in Education Act, W.S. 21-2-204; Student to Teacher Ratio, W.S. 21-13-307 (students in grades K-3)
- **What is the date this section enrollment began?**
  - SectionEntryDate must be on or after StudentEntryDate located in the Student File
  - SectionEntryDate must be in the format:
    - ✦ **YYYYMMDD**

# SectionExitDate



- **Legislative Authority for SectionExitDate**
  - School District Data Collection and Funding Model, W.S. 21-2-203(c)(ii)(C); Wyoming Accountability in Education Act, W.S. 21-2-204; Student to Teacher Ratio, W.S. 21-13-307 (students in grades K-3)
- **What is the date this section enrollment ended?**
  - SectionExitDate must be prior to or on StudentExitDate located in the Student File
  - SectionExitDate must be in the format:
    - ✦ YYYYMMDD
- **If this field is left blank, it will be interpreted that the section is currently active and ends on the last day of school.**

# Questions



- For questions on any of these data elements:

**Contact:**

**Brian Wuerth**

**307-777-6748**

**[Brian.wuerth@wyo.gov](mailto:Brian.wuerth@wyo.gov)**

# Thank you!



**ANY FINAL QUESTIONS BEFORE WE SIGN  
OFF?**