Fall 2012-13 WDE684 - WISE Teacher/Course/Student Enrollment

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2:00PM

FALL 2012-2013 WDE684

WISE DATA SYSTEM

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WDE684 Student File

- Review Entire set of Data Elements

WDE684 Student File Elements

WISERID
StudentLastName
StudentFirstName
StudentMiddleName
StudentGradeLevel
StudentDateOfBirth
StudentGender
SchoolID
DistrictID
StudentNameSuffix
AsianRace
BlackRace
IndianRace
PacificIslanderRace

WhiteRace
HispanicEthnicity
StudentIDEA
StudentELL
StudentELLMonitoring
StudentSection504
StudentTitle1
StudentMigrant
StudentImmigrant
CountryOfBirth
EducationYearsInUS
StudentHomeless
HomelessNighttimeResidence
StudentGiftedTalented

StudentLunch
HomeLanguage
StudentConcurrentEnrollment
StudentHomeSchooled
StudentEntryDate
StudentExitDate
StudentExitType
StudentNationalScholarship
StudentStateScholarship
StateAssessmentSpecialForms
StateALTAssessment

WISERID

- WISERID
  - Required element
  - State assigned student record identifier
  - Must be 8 characters

- WISER ID will be verified against the State Registration System (SRS).

StudentLastName

- StudentLastName
  - Required element
  - Student’s legal last name
  - Up to 25 characters

- The Student’s last name will be verified against the State Registration System (SRS).

StudentFirstName

- StudentFirstName
  - Required element
  - Student’s legal first name
  - Up to 15 characters

- The Student’s first name will be verified against the State Registration System (SRS).

StudentMiddleName

- StudentMiddleName
  - Optional element
  - Student’s middle name
  - Up to 15 characters

StudentGradeLevel

- StudentGradeLevel
  - Required element
  - Grade for which the student is enrolled at this school
  - Must be 2 characters
- For Adequate Yearly Progress (AYP) inclusion the grade reported must match the reported grade tested by the assessment vendor.

StudentDateofBirth

- StudentDateofBirth
  - Required element
  - Student’s date of birth
  - Must be 8 characters – YYYYMMDD
- Student Date of Birth will be verified against the State Registration System (SRS).

StudentGender

- StudentGender
  - Required element
  - Student's gender
  - Must be 1 character – M or F
    - M – Male
    - F – Female
- Student Gender will be verified against the State Registration System (SRS).

SchoolID

- SchoolID
  - Required element
- The WDE 7-digit ID for the school of the student's enrollment.

DistrictID

- DistrictID
  - Required element
- The WDE 7-digit ID for the district of the student's enrollment.

StudentNameSuffix

- StudentNameSuffix
  - Optional element
  - Student’s generation identifier
    - Sr, Jr, III
  - Up to 8 characters

Ethnicity and Race Reporting Guidance

Six fields are used to report a student's Race and Ethnicity:

HispanicEthnicity

AsianRace

BlackRace

IndianRace

PacificIslanderRace

WhiteRace

Ethnicity and Race Reporting Guidance

- Organizations must ask respondent in a two-part question format.
  - The first question is about ethnicity.
    - Reported in the HispanicEthnicity data field.
  - The second question is about race.
    - Reported in the five race data fields.
- Valid values for all six fields are: Y or N (Y=Yes, N= No)

Ethnicity and Race Reporting Guidance

- None of these fields can be left blank. If HispanicEthnicity = Y (Yes), at least one of the race data fields must also be Y (Yes).
- All race fields cannot be reported as N (No).

Ethnicity and Race Reporting Guidance

- Federal Guidance: **http://www.ed.gov/policy/rschstat/guid/raceethnicity/index.html**

- Managing an Identity Crisis from the National Forum on Education Statistics:
- **http://nces.ed.gov/pubsearch/pubsinfo.asp?pubid=2008802**

StudentIDEA

- StudentIDEA
  - Required element
  - Is the student on an active Individual Education Plan (IEP) under IDEA? Yes or No.
  - Additional responses for IDEA
    - R – Refused, Student was eligible for an IEP but special education services were refused by the parent or legal guardian.
    - I – Ineligible, student was ineligible for IEP.

StudentELL

- StudentELL
- The definition of an ELL student is as follows:
  - Any student who:
  - 1. Is newly enrolled in the district or enrolled in the district after the state annual ELP assessment, ACCESS for ELLs, was given in the prior school year; and has been identified and evaluated by the district as being an Active ELL through the use of an ELP screening assessment; or
  - 2. Is returning to the district from the previous school year; and took the state's annual ELP assessment in the prior school year and has not yet achieved the "proficiency" level.

StudentELL

- StudentELL
  - Required element
- Is this student an English Language Learner? (Y) Yes, (N) No, or (R) Refused.
- A student who meets the above qualifications, but whose parent/guardian refuses services should be reported as “R”. The value “R” should only be used for students who have been identified as needing services; it should not be used for students who have not yet been evaluated.

StudentELLMonitoring

- StudentELLMonitoring
  - Conditional element
  - Is this student in year 1 or year 2 ELL monitoring?
  - Must be 1 character – 1, 2
    - 1 – Former ELL student, Year 1 ELL monitoring
    - 2 – Former ELL student, Year 2 ELL monitoring
  - Once an ELL student has achieved the “proficiency” or “transitional” level on Wyoming’s English Language Assessment, they are required to be monitored for 2 years.

StudentSection504

- StudentSection504
  - Required element
  - Is this student on a 504 Accommodation plan? When a specific accommodation is necessary for a student to have access to his or her regular education, such an accommodation may be documented on a separate Section 504 accommodation plan and/or the IEP.
  - Must be 1 character – Y, N
    - Y – Yes
    - N – No

StudentTitle1

- StudentTitle1
  - Required element
  - Is this student Title 1?
    - All students in a school-wide Title 1 school must be reported as StudentTitle1 = “Y”.
    - All Students in a school-wide Non-Title 1 school must be reported as StudentTitle1 = “N”.
    - Students in a Targeted Title1 school are reported according to the individual student’s Title 1 eligibility.
  - Must be 1 character – Y, N
    - Y – Yes
    - N – No

StudentMigrant

StudentMigrant

- Required element
- Was this student eligible to participate or did this student participate in a summer Migrant Education Program in any the prior three years?

The federal definition (Title I-C) for a 'migratory child' is as follows:

- “Migratory child” means a child who is, or whose parent or spouse is, a migratory agricultural worker, including a migratory dairy worker, or a migratory fisher, and who, in the preceding 36 months, in order to obtain temporary or seasonal employment in agricultural or fishing work:

A. has moved from one school district to another;
B. in a State that is comprised of a single school district, has moved from one administrative area to another within such district; or
C. resides in a school district of more than 15,000 square miles, and migrates a distance of 20 miles or more to a temporary residence to engage in a fishing activity.

StudentImmigrant

- StudentImmigrant
  - Required element
  - Is this student an Immigrant? (Y), (N)
- To be counted as an immigrant a student must meet the following criteria:
  - 1. Student is age 3 through 21.
  - 2. Student was not born in any state within the United States (states include Puerto Rico and Washington D.C.).
  - 3. Student has not attended one or more schools in the United States for more than three full academic years.

StudentImmigrant

- Criteria “3” is to be interpreted literally. If the student immigrated into any state within the United States, regardless of age of immigration into the country, they are to be reported as an Immigrant Student until they have attended three full years (cumulative) of school (grades K-12) in the US.
- Foreign Exchange students are considered immigrants.
- Children born overseas to U.S. military personnel are considered immigrants for the purposes of this collection.
- Determination of Immigrant status and ELL status are NOT RELATED. A student can be an immigrant student without need for ELL services, and conversely can require ELL services without having immigrated to the United States from another country.

CountryOfBirth

- CountryOfBirth
  - Conditional Element – required if StudentImmigrant is “Y”
  - Report the country of the student’s birth.
  - Must be one of the ISO 3166-1 codes – 2 character code
  - http://www.iso.org/iso/country_codes/iso_3166_code_lists.htm

EducationYearsInUS

- EducationYearsInUS
  - Conditional Element – required is StudentImmigrant is “Y”
  - Report the number of education years this student has completed in the United States.
  - A year is defined as a school year – 175 days – as prescribed by W.S. 21-4-301
    - If your district has an approved alternate school year, use the number of days that equals your school year.
  - 1 digit
    - 0 – Less than 1 year;
    - 1 – 1 to less than 2 years,
    - 2 – 2 to less than 3 years,
    - 3 – 3 or more years

StudentHomeless

- StudentHomeless
  - Required element
  - Is this student Homeless? If the enrollment spans the snapshot date, report the value the student had on the snapshot date.
  - Definition of “Homeless Children and Youth”, as defined by Title X-C, can be found in the WDE684 Guidebook.

HomelessNighttimeResidence

- HomelessNighttimeResidence
  - Conditional element – required if StudentHomeless is “Y”
  - 2 characters – CS, DS, FR, FH, RH, TS, NH, OD, OS
  - See WDE684 Guidebook for definitions

StudentGiftedTalented

- StudentGiftedTalented
  - Required element
  - Is this student identified as gifted/talented according to you district's identification method?
  - Must be 1 character – Y, N
  - If the enrollment spans the snapshot date, report the value the student had on the snapshot date.

StudentLunch

- StudentLunch
  - Required element
  - Student's lunch status
  - Must be 1 character – F, N, R, S, X
    - F – Free lunch eligible
    - N – Not eligible for free/reduced lunch
    - R – Reduced price lunch eligible
    - S – USDA Provision 2 or 3 – school provides all students free lunch
    - X – School does not participate in the USDA school lunch program
  - If the enrollment spans the snapshot date, report the value the student had on the snapshot date.

StudentEntryDate

- For changes to other fields, please do not create a new enrollment record. Report the value the student had on the snapshot date.
  - Snapshot is October 1st, 2012.

StudentConcurrentEnrollment

- StudentConcurrentEnrollment
  - Required element
  - Is the student concurrently enrolled in the reporting school?
  - Not the primary enrollment
- Concurrent enrollment in the reporting district = ‘Y’
- Primary enrollment within the reporting district = ‘N’
- Dual Enrollment at a community college or the University of Wyoming = ‘N’

StudentConcurrentEnrollment

- If a student is enrolled at two schools within the reporting district, the boundary school should report “N” and the service school should report “Y”.
- For out-of-district placed students, the resident district will report “N”, and the service district will report “Y”.
- For public reporting and AYP determinations, a student will be counted at the school marked with StudentConcurrentEnrollment = “N”.

StudentConcurrentEnrollment

- Resident District Handbook: http://www.k12.wy.us/ICS/WSN/DOCS/WSNRDHB.pdf

- Scott Bullock (scott.bullock@wyo.gov, 777-7418)

or

- Lachelle Brant (lachelle.brant@wyo.gov, 777-3679)

StudentHomeSchooled

- StudentHomeSchooled
  - Required element
  - Is this student receiving their primary educational instruction in a home environment for reasons other than health and attending public school 50% or less of the school day?
  - Must be 1 character – Y, N
- If the enrollment spans the snapshot date, report the value the student had on the snapshot date.

StudentEntryDate

- StudentEntryDate
  - Required element, must be 8 characters - YYYYMMDD
  - What is the most recent date this student enrolled in the school in the current school year?
- A new record (with a current StudentEntryDate) should be created when:
  - grade level changes
  - concurrent enrollment status changes
  - homeschool status changes
  - the student has a documented transfer to another school within the same district
  - the student has a break in school services
  - any change to Full-Time or Part-Time status

StudentExitDate

- StudentExitDate
  - Conditional Element
- What is the date the student exited the school?
  - Date should be entered in the format: YYYYMMDD
- StudentExitDate and StudentExitType must both be provided or both be absent.

StudentExitType

- StudentExitType
  - Conditional Element
- What is this student's Exit Type?
- Exit Type Codes can be found in the WDE684 Data Elements document, the WDE684 Guidebook, and the WISE Info Center of the Wyoming Education Fusion portal
- StudentExitDate and StudentExitType must both be provided or both be absent.

StudentNationalScholarship

- StudentNationalScholarship
  - Conditional Element ; Y, N, blank
- Did the diploma recipient receive at least one scholarship that is defined to be:
  - applicable to any college AND
  - open to any student in the United States (eligibility is not based on geographic location)?
- This field is required if the StudentExitType is 108 (Graduated with a Wyoming "regular high school diploma" AND completed district defined college-bound course of study) or 124 (Graduated with a Wyoming "regular high school diploma" BUT WITHOUT having completed the district defined college-bound course of study).

StudentStateScholarship

- StudentStateScholarship
  - Conditional Element; Y, N, blank
- Did the diploma recipient receive at least one scholarship that is defined to be:
  - limited to a specific college or colleges OR
  - limited to graduates in a given district or in the State of Wyoming?
- This field is required if the StudentExitType is 108 (Graduated with a Wyoming "regular high school diploma" AND completed district defined college-bound course of study) or 124 (Graduated with a Wyoming "regular high school diploma" BUT WITHOUT having completed the district defined college-bound course of study).
- This includes all levels of the Hathaway Scholarship.

StateAssessmentSpecialForms

- StateAssessmentSpecialForms
  - Conditional Element:
    - Does the student require Braille, Large Print, or Audio accommodation?
  - If “Y”, indicate which form is needed:
    - “B” – Braille,
    - “L” – Large Print,
    - “A” – Audio
  - If “N”, leave the space blank.

StateALTAssessment

- StateALTAssessment
  - (Y) Yes, (N) No, blank
  - Conditional Element:
    - Has this student been identified to participate in the Proficiency Assessments for Wyoming Students – Alternate Test (PAWS-ALT)?
  - If StateALTAssessment is “Y” then StudentIDEA must also be “Y”
  - See WDE684 Guidebook for additional guidance.

WDE684 Section File

- Review Entire set of Data Elements

WDE684 Section File Elements

- LocalSectionID
- WISERID
- ProviderID
- LocalCourseId
- LocalCourseName
- MediumOfInstruction
- InstructionLevel
- Milestones
- MilestonesComplete
- WISEStaffID
- TeacherLastName
- TeacherFirstName
- TeacherMiddleName
- SchoolID
- DistrictID
- SectionEntryDate
- SectionExitDate

LocalSectionID

- LocalSectionID
  - Required element
- What is the locally used identification number for this section?
  - This field can be up to 32 characters long.

WISERID

- WISERID
  - Required element
- What is the WISER ID for the student taking the course?

ProviderID

- ProviderID
  - Required element – 7 digits
  - What is the 7-digit state assigned school/institution ID for the school or institution providing the course?
  - Most of the time this is the same as SchoolID in the Student File and SchoolID in the Section File.
    - When MediumOfInstruction is DE or CI, this field will be the school providing the Distance Education course.
    - For Dual/Concurrent Enrollment courses with a college, this field will be the college providing the course.

ProviderID

- ProviderID, SchoolID (Student File), SchoolID (Section File)
  - Traditional Course:
    - SchoolID (Student File), SchoolID (Section File), ProviderID are all the same school ID.
  - Distance Education Course:
    - SchoolID (Student File) and SchoolID (Section File) are the same – school where the student physically resides.
    - ProviderID – school providing the Distance Education course.

ProviderID

- ProviderID, SchoolID (Student File), SchoolID (Section File)
  - Dual Enrollment (College):
    - SchoolID (Student File) – school ID where the student physically resides.
    - SchoolID (Section File) and ProviderID are the same – school ID for the college providing and teaching the course
  - Concurrent Enrollment (College):
    - SchoolID (Student File) and SchoolID (section File) are the same – school ID where the student physically resides and the school teaching the course.
    - ProviderID – school ID for the college providing the course.

LocalCourseID

- LocalCourseID
  - Required element
- What is the locally used identification number for this course?
  - This field can be up to 38 characters long.

LocalCourseName

- LocalCourseName
  - Optional element
- What is the name of this course?
  - Up to 50 characters long

MediumOfInstruction

- MediumOfInstruction
  - Required element – 2 characters
  - What is the media through which the teacher provides this course to the student, and through which they communicate regarding instructional matters?
    - TB, CI, FF, DE, CB, IS, IN
  - Traditional courses are FF – Face to Face instruction
  - See WDE684 Guidebook for definitions.

InstructionLevel

- InstructionLevel
  - Required element – 2 characters
  - What is the general nature and difficulty of this course?
    - RM, SE, BA, GE, HL, GT, IB, AP, CL, EL, HS
  - See WDE684 Guidebook for definitions.

Milestones

- Milestones
  - Conditional element – required if MediumOfInstruction is “DE” or “CI”
    - 1-4 digits – number between 1 and 9999
  - What are the number of Milestones for this course?

MilestonesComplete

- MilestonesComplete
  - Conditional element – required if MediumOfInstruction is “DE” or “CI”
    - 1-4 digits – number between 1 and 9999
  - What are the number of Milestones this student has completed for this course?

WISEStaffID

- WISEStaffID
  - Required element
- What is the WISE Staff ID for the teacher of this section?

TeacherLastName

- TeacherLastName
  - Required element
- What is the legal last name for the teacher of this section?
  - Up to 25 characters

TeacherFirstName

- TeacherFirstName
  - Required element
- What is the legal first name for the teacher of this section?
  - Up to 15 characters

TeacherMiddleName

- TeacherMiddleName
  - Optional element
- What is the legal middle name for the teacher of this section?
  - Up to 15 characters

SchoolID

- SchoolID
  - Required element
- What is the 7-digit ID for the school where this section is taught?

DistrictID

- DistrictID
  - Required element
- What is the 7-digit ID for the district where this section is taught?

SectionEntryDate

- SectionEntryDate
  - Optional Element
- What is the date this section enrollment began?
  - Date should be entered in the format: YYYYMMDD

SectionExitDate

- SectionExitDate
  - Optional Element
- What is the date this section enrollment ended?
  - Date should be entered in the format: YYYYMMDD

Contact Information

- WDE684 Questions:
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  - Brian.wuerth@wyo.gov

Contact Information

- Distance Education Questions:
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- SPED File/Special Programs Questions:
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Questions?

Thank you for attending!

ANY FINAL QUESTIONS BEFORE WE SIGN OFF?