

Spring 2012-13 WDE684 – Distance Education Training



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SPRING 2012-2013 WDE684



Cindy Hill, Superintendent of Public Instruction



**Wyoming
Department of
Education**

2300 Capitol Avenue, Hathaway Building 2nd Floor, Cheyenne WY 82002-0050
307-777-7675 Office 307-777-6234 Fax <http://edu.wyoming.gov>

Distance Education Data Elements



- **StudentHomeSchooled (Not a Distance Ed. Reporting Data Element)**
- **StudentConcurrentEnrollment**
- **MediumOfInstruction**
- **Milestones**
- **MilestonesComplete**

Student Concurrent Enrollment



- **Student Concurrent Enrollment**
 - Data element is used to report students who have a concurrent enrollment in a Wyoming public K-12 school.
 - ✦ Completely separate from and NOT used to report college dual/concurrent enrollments
 - ✦ Is used to report DE concurrent enrollments in Wyoming public K-12 schools
 - ✦ DE and college dual/concurrent reporting combinations are covered later in this presentation

StudentHomeSchooled



- **StudentHomeSchooled**

- Students participating in a Distance Education Program should not be exited to Home School.

- ✦ Should either be retained as a Primary Enrollment, with the DE district reporting a Concurrent Enrollment;
- ✦ Or, be reported as a Concurrent Enrollment, with the DE district reporting a Primary Enrollment;
- ✦ Or, Transferred to the DE district.

MediumOfInstruction



- **MediumOfInstruction**

- What is the media through which the teacher provides this course to the student, and through which they communicate regarding instructional matters?
 - ✦ TB, CI, FF, DE, CB, IS, IN
- Distance Education courses are DE or CI.
 - ✦ Very few CI courses still offered.
- See [WDE684 Guidebook](#) for definitions.

Milestones



- **Milestones**

- Required if MediumOfInstruction is “DE” or “CI”
 - ✦ 1-4 digits – number between 1 and 9999
- What are the number of Milestones for this course?
- K-12 Distance Education (DE) courses the DE Provider District will be responsible for reporting this element.

MilestonesComplete



- **MilestonesComplete**

- Required if MediumOfInstruction is “DE” or “CI”
 - ✦ 1-4 digits – number between 1 and 9999
- What are the number of Milestones this student has completed for this course?
- K-12 Distance Education (DE) courses the DE Provider District will be responsible for reporting this element.

K-12 Grade Distance Education Courses



- **Resident District Primary & DE Provider Concurrent**
 - MOU
- **DE Provider Primary & Resident District Concurrent**
- **Full Transfer to DE Provider**

Resident District Primary & DE Provider Concurrent



- Student Primary enrollment at Resident District and taking DE courses.
- Should have an MOU between the Resident District and the DE Provider District.
- Special Education students – Primary District is the district responsible for the student's IEP, in this case the Resident District.

Resident District Primary & DE Provider Concurrent



- **Resident District**

- District where student physically resides
- Reports a primary enrollment on WDE684
- Reports any sections being provided by the Resident District
- Resident District is responsible for reporting Special Education (SPED) File.

Resident District Primary & DE Provider Concurrent



- **DE Provider District**

- District who is offering the Distance Education program.
- Reports a concurrent enrollment on WDE684
- **Enrollment date should coincide with the date the Distance Learning Plan was initiated.**
- Reports any sections being provided by the DE Provider District
- DE Provider District responsible for reporting Milestones and Milestones Completed

Resident District Concurrent & DE Provider Primary



- Student primary enrollment at DE Provider District and taking courses at students Resident District.
- Funding implications for the Resident District providing courses.
 - Discussion of Funding Implications.
- Special Education students – DE Provider District is the district responsible for the student's IEP, so IEP will need to be transferred to the DE Provider District.

Resident District Concurrent & DE Provider Primary



- **Resident District**
 - District where student physically resides
 - Reports a concurrent enrollment on WDE684
 - Reports any sections being provided by the Resident District

Resident District Concurrent & DE Provider Primary



- **DE Provider District**

- District who is offering the Distance Education program.
- Reports a primary enrollment on WDE684
- **Enrollment date should coincide with the date the Distance Learning Plan was initiated.**
- Reports any sections being provided by the DE Provider District
- DE Provider District responsible for reporting Milestones and Milestones Completed
- DE Provider District is responsible for reporting Special Education (SPED) File

Full Transfer to DE Provider



- Student enrolled at DE Provider District and taking all courses through DE Provider District.
- Resident District transfers student to DE Provider District on 684 with a 361 exit code.
- **Transfer date should coincide with the date the Distance Learning Plan is initiated.**
- DE Provider District takes full reporting responsibility for the student.
- Special Education students – IEP must be transferred to the DE Provider District.

Dual/Concurrent College Courses



- **Dual Enrollment College Courses**

- Student taking college courses and receiving both high school and college credits.
- College is providing the teacher and the course.
- District will be responsible for listing equivalent course on their WDE638
- Do your best to match SCED Code to the course.
- MediumOfInstruction can be any one of the choices including DE or CI
 - ✦ District will be responsible for tracking the students Milestones and Milestones Complete if MediumOfInstruction is DE or CI

Dual/Concurrent College Enrollments



- **Dual College Enrollment**
 - Courses taught by college teacher – the teacher is paid by the college
 - ProviderID = *<college id>*
 - InstructionLevel = “HS”
 - WISEStaffID and Teacher Name Fields should be populated using the principle or a counselors information.
 - ✦ Courses do not affect a teachers class size calculation

Dual/Concurrent College Courses



- **Concurrent Enrollment College Courses**
 - Student taking college courses and receiving both high school and college credits.
 - District is providing the teacher and college is providing the course
 - District will have to list the course in their WDE638.
 - Do your best to match SCED Code to the course contents.
 - MethodOfInstruction should be reported as FF, IS, or TB.
 - ✦ On rare occasions MethodOfInstruction could be DE or CI.
 - ✦ District will be responsible for tracking Milestones and Milestones Complete when MethodOfInstruction is DE or CI.

Dual/Concurrent College Enrollments



- **Concurrent Enrollment**

- Courses taught by high school teacher – the teacher is paid by the high school.
 - ✦ The teacher could be a college teacher paid by the high school to teach specific courses.
- ProviderID = *<college id>*
- InstructionLevel = “CL”
- WISEStaffID and Teacher Name Field should be populated with the actual teachers information

Contact Information



- **WDE684 Questions:**
 - Brian Wuerth
 - 307-777-6748
 - Brian.wuerth@wyo.gov

Contact Information



- **Distance Education Questions:**

- Scott Bullock
- 307-777-7418
- Scott.bullock@wyo.gov
- Lachelle Brant
- 307-777-3679
- Lachelle.brant@wyo.gov

- **Funding Model/Finance Questions:**

- Jed Cicarelli
- 307-777-5808
- jed.cicarelli@wyo.gov
- Kim Morrow
- 307-777-6000
- kim.morrow@wyo.gov

Contact Information



- **Federal Programs Questions:**

- Beth VanDeWege
- 307-777-8964
- beth.vandewege@wyo.gov
- David Holbrook
- 307-777-6260
- david.holbrook@wyo.gov

- **SPED File/Special Programs Questions:**

- Shannon Cranmore
- 307-777-6245
- shannon.cranmore@wyo.gov

Questions?



Thank you for attending!



**ANY FINAL QUESTIONS BEFORE WE SIGN
OFF?**